

BRAMSHOTT & LIPHOOK PARISH PLAN

MINUTES OF STEERING GROUP MEETING

Held in the Millennium Centre on 5th March 2015 at 1930 hours

Present: Trevor Maroney (Chairman), Jeanette Kirby, Colin Osborne, Mukund Patel, Tony Rudgard, John Tough & Jackie Poole (Secretary).

Apologies: Lee Stewart & Robin Young.

1.	<u>Introduction.</u> The Chairman welcomed everyone to the meeting, and pointed out the emergency exits and procedures in the event of a fire.	
2.	<u>Disclosure of Interests.</u> There were no disclosures.	
3.	<u>Minutes of Meetings.</u> The minutes of the 17 th February 2015 were approved and signed. There were two corrections to Item 9k: Add ‘Open Spaces and’ before Bye-ways, and delete ‘working party’ and insert ‘Committee.’	
4.	<u>Matter’s Arising.</u> There were no matters arising not covered in the meeting.	
5.	<p><u>Chairman’s Report.</u></p> <p>a. He had a meeting with Adrian Bird to discuss the work of the Preservation Society which included the Heritage Centre and the Bramshott Lanes’ Project.</p> <p>b. Website. The website hits had risen to 275 per month following the publication of the updated Action Plan. He would continue posting the latest version and advertise it on Talkback.</p>	
6.	<u>Treasurer’s Report.</u> He reported no change from his last report. He was still waiting for the refund of the deposit on hall hire for the Exhibition. The Chairman explained that the Clerk was dealing with the refund.	
7.	<p><u>Develop the Action Plan.</u> Copies of the updated Action Plan V1.1 were circulated prior to the meeting. The Chairman confirmed the format for discussion would be to tackle the easier issues first to speed up the debate. Responses to matters arising from the last meeting were discussed first. The decisions reached were:</p> <p>a. Item 9k, Env1 – Countryside Management. It was felt that the former Parish Council’s Open Spaces, Bye-ways and Transport Committee should be reinstated with a membership that included representatives from the Commoners Society, horse riders, walkers (ramblers) and cyclists as well as parish councillors.</p> <p>b. Item 9l, Env2 – Conservation. Adrian Bird, as chairman of the Preservation Society, had agreed that it should take the lead on conservation and ought to produce a strategy, rather than plan, for delivering this within 9 months. Progress should be monitored by the Neighbourhood Plan Steering Group and the Parish Council.</p> <p>c. Item 9n, Env4 – Radford Park. JP had been unable to discuss Radford Park becoming a local nature reserve with Cllr. Paul Robinson, chairman of the Recreation Committee. JK explained that she had written a report on the funding needs of the Park to justify a S106 Agreement with developers. This</p>	

<p>should lead to the formatting of the ‘Friends of Radford Park’ being responsible for ensuring that any changes meet the community’s wishes. She agreed to discuss this further with Cllr. Robinson.</p>	JK
<p>d. Item 9o, Env6 – Litter Management Plan. The Chairman’s motion to the Parish Council’s F&P to employ staff on litter picking was not supported. The existing management plan of using volunteers once a year remains in force.</p>	
<p>e. Item 9p, Ham1 – Conford & Bramshott Chase. JK confirmed that this item should only relate to Conford & Bramshott. The Chairman agreed to remove any reference to Bramshott Chase in Section 15 and revise the Recommendations and Action Plan sections accordingly. It was agreed that this on-going task should rest with the Neighbourhood Plan and EHDC and be monitored by the Parish Council.</p>	
<p>f. Eld5 – Encourage Volunteering. It was proposed that the Parish Council should set up and maintain a database of community volunteers that charities and other voluntary organisations could draw on in an emergency. This should be set up with the help and advice from Community First Hampshire. It could be set up within 6 months and would only require a member of staff to maintain the database and advertise the need on the Council’s and community websites and in community magazines.</p>	
<p>g. Ham4 – Improve Footpath. It was felt that the National Trust, which owns the footpath, should be approached to see what action they are prepared to take. JT agreed to speak to them, about clearing the pathway and providing a bound surface, and report back.</p>	JT
<p>h. Infr1 – Multipurpose Drop-in Centre skipped.</p>	
<p>i. Infr3 – Utilities & Services. There was general agreement that this Item should be combined with Infr4 (Broadband & Mobile Signal) and Infr7 (Impact of Housing on Infrastructure). The Chairman agreed to consolidate all three and clarify with SSE and Thames Water what action they are taking to resolve these issues.</p>	Chairman
<p>j. Med1 – New Medical Centre. Neighbourhood Plan and NHS to take the lead on the provision of a new Medical Centre and/or to look at alternative proposals. One suggestion was Bleaches Yard.</p>	
<p>k. Med2, 3 & 4 – Travel to Medical Appointments. It was felt that these three Items were interlinked and should be combined. The Chairman agreed to do this and speak to Dr Barbara Rushton, Chair of the local Care Commission Group.</p>	Chairman
<p>l. Med5 – NHS Dentist. It was agreed that the Action wording should be changed to ‘Encourage the provision of a NHS dental practice in the village.’ The responsibility rests with NHS, it’s an on-going task with no resource implications and it should be monitored by the Parish Council.</p>	
<p>m. Med6 – Overnight Hospital Discharges. It was felt that this could be achieved by publicising the voluntary car service with local hospitals.</p>	
<p>n. P&D1 – Sustainability. Although the parish Council has agreed to support a Neighbourhood Plan it is not known who will prepare it. JK agreed to find out.</p>	JK
<p>o. P&D3 – Design. JT felt that the Village Design Statement (VDS) should be completed and adopted, although no one was willing to undertake the work.</p>	

	<p>JK agreed to speak to Adrian Bird to establish what needed doing and how his Steering Group might complete the VDS with assistance.</p> <p>p. P&D4 – Affordable Housing. It was agreed that the Action wording should be changed: delete ‘younger generation’ and replace the word ‘through’ with ‘by permitting.’ Responsibility should rest with the Neighbourhood Plan, EHDC and developers. It’s an on-going task with no resource implications other than writing planning policies and should be monitored by the Parish Council.</p> <p>q. P&D5 – Creative use of Space skipped.</p> <p>r. P&D6 - Village Greens. It was agreed that this should be combined with S&R1. Chairman to reword accordingly.</p>	<p>JK</p> <p>Chairman</p>
8.	<u>Any other business.</u> There was none.	
9.	<u>Next Meeting.</u> The date of the next meeting: 17 th March 2015 The meeting ended at 9.30 pm.	

Signed:

Trevor Maroney
Chairman BLPP
Date:

Enclosures:

1. Agenda
2. Draft Action Plan V1.1