

BRAMSHOTT & LIPHOOK PARISH PLAN
MINUTES OF STEERING GROUP MEETING

Held in the Millennium Centre on 20th May 2014 at 1930 hours

Present: Trevor Maroney (Chairman), John Tough (Treasurer), Jeanette Kirby, Colin Osborne, Andrew Pope, Robin Young, & Jackie Poole (Secretary).

Apologies: Adrian Bird, Simon Cooper, Sarah Frankland, Lee Stewart & Tony Rudgard.

1.	<p><u>Introduction.</u> The Chairman welcomed everyone to the meeting, adding that:</p> <p>a. He added that he had attended Carole’s funeral last Friday and had offered the family the Steering Group’s sincere condolences.</p> <p>b. He reminded members of their responsibility to declare any disclosable pecuniary interest which they may have in any item on the agenda. For the record AP declared that his family owned the land on Headley Road that had been split in two when the A3 was built. Part of this land was now a SHLAA site. He agreed to declare his interest at any meeting where housing numbers were going to be discussed and leave the room during such discussions.</p>	
2.	<p><u>Safety Notices.</u> The Chairman pointed out the emergency exits and procedures in the event of a fire.</p>	
3.	<p><u>Minutes of Meetings.</u> The minutes of the 29th April 2014 were approved and signed.</p>	
4.	<p><u>Matter’s Arising.</u> There were no matters arising relating to the minutes.</p>	
5.	<p><u>Overview of the Parish Plan.</u></p> <p>a. The Chairman gave a brief update on progress:</p> <p>(1) Infrastructure – almost complete although he was still waiting for comments from members.</p> <p>(2) Social Care & Unemployment – initial drafts still being worked on.</p> <p>(3) Education & Training – partially complete.</p> <p>(4) Economy – pending.</p> <p>(5) Church & Faiths – Not started.</p> <p>b. He explained that this would be the last session on Recommendations. The next would be on consolidating the plan and looking at options.</p> <p>c. Preparation for the Exhibition would now take precedent, although he would continue to work on the outstanding sections but at a slower pace.</p>	
6.	<p><u>Approve Other Topics.</u> Version V1.2 was circulated prior to the meeting. This update now included:</p> <p>a. Local Government Responsibilities. This section was approved subject to minor changes being made to the Bramshott & Liphook list in Appendix 1 to Annex I.</p> <p>b. Settlement Hierarchy. There was a brief discussion on reference being made to Liphook becoming a town. The Chairman’s agreement to add “in</p>	

	<p>all but name” in Paragraph 21.23 resolved the issue and the section was approved.</p> <p>c. Local Electoral System. Although not included in the agenda AP felt that the current section in V1.2, which had been discussed on 25th March, should be reduced. The agreement then, reflected in Minute 8c, was that residents:</p> <p>(1) “Should be made aware of the current three-member ward electoral system and the advantages and disadvantages of the alternative 3 single-member wards.</p> <p>(2) Ought to be consulted on any future changes to ward boundaries proposed by the Boundary Commission.”</p> <p>The Chairman felt that the section as it stood was an accurate reflection of the current electoral system. AP felt it could be reduced to one paragraph. JK’s suggestion that AP draft that paragraph was accepted by the majority.</p> <p>d. Assets of Community Value. AP outlined the complexities of registering assets of community value under the Localism Act and felt the matter should be referred to the Parish Council.</p>	
7.	<p><u>Agree Executive Summary.</u> The Group then discussed the community’s recommendations:</p> <p>a. Business & Employment. These paragraphs were agreed with the following amendments to:</p> <p>7.43. Delete ‘serviced offices’ and insert ‘offices or accommodation.’</p> <p>7.45 & 7.49. Combine into one paragraph, remove reference to new supermarket and reconfigure to reflect more employment opportunities.</p> <p>7.48. Delete last sentence.</p> <p>7.53. Delete entirely.</p> <p>7.55. Restructure paragraph to reduce duplication of earlier recommendations.</p> <p>7.54. Remove all reference to leisure facilities.</p> <p>7.55. Remove reference to business directory (done) and to broadband and mobile signal as these are covered in Communications.</p> <p>b. Emergency Services. The following changes to the recommendation contained in the agenda were agreed:</p> <p>12.15. Delete the word ‘Deploy’ and insert ‘Encourage.’</p> <p>12.17. Delete all after ‘drop in centre.’</p> <p>12.34. Delete paragraph.</p> <p>12.41. Delete paragraph.</p> <p>c. Hamlets. The recommendations were agreed with the following amendments:</p> <p>14.17. Replace the word ‘Preservation’ with Conservation.’</p> <p>14.18. Include the rural exception policy [JK to provide wording]</p> <p>14.19 & 14.24. Combine these 2 paragraphs into one.</p>	JK

	<p>d. Traffic & Transport. JT produced revised conclusions at the meeting. Whilst the changes were accepted this section will need updating and the recommendations reworded before any further action can be taken.</p> <p>e. Youth. The recommendations were accepted with a few exceptions:</p> <p>20.36. In Point 4 add ‘Liphook Youth Club.’</p> <p>20.37. In Point 5 delete ‘poor street lighting’ as this work has been done.</p> <p>20.41. Delete both sub-paragraphs – duplication.</p> <p>20.42. Delete ‘help’ insert ‘helping’ and insert ‘not’ before ‘intend.’</p> <p>20.43. Delete paragraph.</p> <p>20.44. In Point one delete ‘and zip wire in Radford park,’ and in Point 3 only the picnic benches relate to Radford Park.</p>	
<p>8.</p>	<p><u>Any Other Business.</u></p> <p>a. Approve draft letter to HCC on Bus Service. JT explained that we did not have sufficient statistics to respond to HCC’s questionnaire. He hadn’t, therefore, drafted a letter on behalf of the Steering Group, but would now consider doing so before the deadline.</p> <p>b. Elderly, Disabled & Medical. RY explained that he had received correspondence on Hampshire’s NHS 5 year plan which contained some useful information which he would be incorporating into this section of the Plan.</p> <p>c. Planned Exhibition on Housing by EHDC. The Chairman distributed copies of the district councillors’ May report to the Parish Council. In it they propose holding an exhibition of the SHLAA sites to seek residents’ views on their preferred option. He went on to explain that this seemed to be an alternative to a Neighbourhood Plan and to the work being done by a parish council working party (WP) looking into this complex issue. He added that the WP included 3 parish, including JK, and 2 district councillors plus a planning officer. The Chairman felt that such a presentation would confuse residents, lead to needless disagreements and not fully address the residents’ needs for improved facilities and infrastructure. What was needed was an analysis of the issues and a presentation of the best options available; in line with the parish council’s WP’s remit. He added that Cllr. Dawn Hoskins had suggested that it might be a good idea to hold the Parish Plan exhibition at the same time as EHDC’s. However the Chairman felt that this would only confuse residents even further by presenting them with too much information. It was agreed that we should await the outcome of the Housing Exhibition was known.</p> <p>d. Format of the Next Meeting. The Chairman felt that we need to consider two points at our next meeting:</p> <p>(1) Agree consolidated recommendations. This would mean grouping similar recommendations from different sections together in the form of a matrix and rephrase the recommendation to encompass all views. The Chairman felt that he could complete a draft matrix before next week.</p>	

	<p>(2) Discuss and agree optional sites for the proposed new community facilities, infrastructure and housing. RY was concerned that the Steering Group would be drawn in to producing a neighbourhood plan; the Chairman assured him that this was not the case. He pointed out that we needed to know where the proposed drop-in-centre, relief road, sports pitches, leisure and recreation facilities ought to be placed before any decisions on housing could be made. JT added that he had some suggestions on how the traffic congestion problems could be eased citing one particular scheme. JK confirmed that she had sufficient maps, data and options on various sites suitable for recreation and housing that could be considered.</p> <p>It was therefore agreed that these 2 Items would be considered at the next meeting.</p>	
9.	<p><u>Next Meeting</u>. Wednesday 28th May 2014 at 7.30 pm in the Canada Room, Millennium Centre.</p> <p>The meeting ended at 9.58 pm.</p>	

Signed:

Trevor Maroney
Chairman BLPP
Date:

Enclosures:

1. Agenda
2. Plan Index V2.5.
3. Other Topics V1.2.
4. Appendix 1 to Annex I – Local Government’s Responsibilities
5. Revised Traffic & Transport Conclusions.
6. District Councillors’ May Report entitled Housing Numbers.