

**BRAMSHOTT & LIPHOOK PARISH PLAN**  
**MINUTES OF STEERING GROUP MEETING**

**Held in the Millennium Centre on 17<sup>th</sup> March 2015 at 1930 hours**

Present: Trevor Maroney (Chairman), Jeanette Kirby, Colin Osborne, Tony Rudgard, John Tough & Jackie Poole (Secretary).

Apologies: Robin Young.

1.	<u>Introduction.</u> The Chairman welcomed everyone to the meeting, and pointed out the emergency exits and procedures in the event of a fire.	
2.	<u>Disclosure of Interests.</u> There were no disclosures.	
3.	<u>Minutes of Meetings.</u> The minutes of the 5 <sup>th</sup> March 2015 were approved and signed.	
4.	<p><u>Matter's Arising.</u></p> <p>a. Item 7c, Env4 – Radford Park. JK will be speaking to Cllr Paul Robinson at the next Recreation Committee meeting.</p> <p>b. Item 7g, Ham4 – Improve Footpaths. JT hadn't been able to contact the National Trust, but would do so shortly.</p> <p>c. Item 7i, Infr3 – Utilities &amp; Services. Due to family commitments the Chairman had been unable to speak to the utility companies, but would do so shortly.</p> <p>d. Item 7k, Med2, 3 &amp;4 – Travel to Medical Appointments. The Chairman had been unable to speak to Dr Barbara Rushton, but would do so before the next meeting.</p> <p>e. Item 7n, P&amp;D1 – Sustainability. JK explained that so far there had been no volunteers to form a Neighbourhood Plan Steering Group although the parish council was seeking representatives from EHDC and SDNP.</p> <p>f. Item 7o, P&amp;D3 – Design. JK planned to speak to Adrian Bird about the work required to finish the Village Design Statement before the next meeting.</p> <p>g. Item 7r, P&amp;D6 – Village Greens. The Chairman confirmed that this Item had now been combined with S&amp;R1.</p>	<p>JK</p> <p>JT</p> <p>Chairman</p> <p>Chairman</p> <p>JK</p>
5.	<u>Chairman's Report.</u> There was nothing to report since the last meeting.	
6.	<u>Treasurer's Report.</u> There was nothing to report since the last meeting.	
7.	<p><u>Develop the Action Plan.</u> Copies of the updated Action Plan V1.2 were circulated prior to the meeting. The Chairman confirmed the format for discussion would be to tackle the easier issues first to speed up the debate. The decisions reached were:</p> <p>a. Infr4 – Broadband &amp; Mobile Signal. The Chairman agreed to discuss potential solutions to the problems of Broadband delivery to Passfield and the poor mobile signal with Julian Small of Small World IT.</p>	<p>Chairman</p>

<p>b. Infr3 &amp; 7 – Impact of Housing on Infrastructure skipped.</p> <p>c. P&amp;D5 – Creative use of Space skipped.</p> <p>d. P&amp;D8 – Housing Development Land. It was felt that developers were reluctant to build small houses or cottages – one and 2 bedrooms – similar to those at the start of Longmoor Road. Such housing was more affordable if built on agricultural land. It was agreed that delivery of such housing should form part of the Neighbourhood Plan.</p> <p>e. RM1 – Fire Station. Although highly desirable, it was felt that retention of the Fire Station was dependent upon the recruitment of part-time volunteers. Publicity for this rested with the Fire Service.</p> <p>f. RM2 – Minimize Fire Risk. It was felt that there was sufficient awareness within the community to fire risks. However there was perhaps a need to make the public more aware of heath and grassland fires. JK agreed to speak to the Heathland Project team to find out what additional steps such as signs and beaters could be erected to further reduce the risk of heathland fires.</p> <p>g. RM3 – Improve Deterrence. The ‘speed watch’ scheme is now operational and more visits are being made by EHDC’s traffic wardens to deter illegal and anti-social parking. With government financial constraints it is unlikely that the current level of police presence on the streets will increase. That said, the Police and Crime Commissioner could be asked to increase the visibility of police in the village. The other alternatives are to increase the number of neighbourhood watches and reintroduce the self-help street watch scheme if enough volunteers could be found.</p> <p>h. RM4 – Flood Prevention. It was acknowledged that several areas in the parish suffer from flooding, primarily from run-off during periods of heavy downfall. In some areas this is made worse by storm water entering the foul drainage system causing pollution. HCC Highways Department regularly cleans roadside drains to reduce the risk. Some irresponsible householders unfortunately connect their storm water to the foul system. Thames Water are not prepared to conduct a study of the system to identify and rectify these faults, although it is their responsibility. The Chairman agreed to discuss potential solutions with Thames Water.</p> <p>i. S&amp;R1 &amp; P&amp;D6 – Alternative Sports Pitches and Open Spaces. TR felt that responsibility for the provision of 7.38 hectares of land for sports facilities and open spaces rested with EHDC’s Forward Planning Department. He felt that if several developers with adjoining plots could come together to provide the pitches it might help solve the problem. In which case this should form a basic requirement of a Neighbourhood Plan. It was agreed that it was not the remit of the Parish Plan to identify sites or negotiate with developers however logical this may seem. Consideration was also given to a suitable site north of Highfield Lane. The discussion went on to include the constraints of SANGS, and the last resort option of compulsory purchase.</p> <p>j. S&amp;R2 – Liphook United FC. The delivery of a high quality football pitch rests entirely with the Club. All the Parish Plan and the Council can do is monitor on-going progress. It was believed that the Club is seeking funding in the region of £800,000.</p> <p>k. S&amp;R3 – Leisure Centre &amp; Sports Pitches. It was agreed that this should link in to Item 7i above.</p>	<p style="text-align: right;">JK</p> <p style="text-align: right;">Chairman</p>
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	<p>l. S&amp;R4 - Swimming Pool skipped.</p> <p>m. S&amp;R5 – Table Tennis. In recent meetings with the Assistant Head of Bohunt School it was indicated that the new sports hall, due for completion in September, would be able to accommodate table tennis including storage. A timescale of October 2015 was therefore set with Bohunt responsible for delivery.</p> <p>n. S&amp;R5 – Hockey &amp; Rugby. The provision of pitches in the parish should rest with Bohunt School. The words ‘in the short term’ to be removed.</p> <p>o. S&amp;R8 – Allotments. The provision of allotments is the legal responsibility of the parish council. At present these are heavily subsidised; tenants are currently paying about 20% of the full cost. It is understood that this subsidy will be reduced over time.</p> <p>p. S&amp;R9 – Skate Park. This on-going requirement is being looked at by a parish council working party. It is likely to cost about £100,000. It was felt that it should be sited elsewhere and incorporated within a plan for sports pitches. The main issue appears to be funding.</p> <p>q. Tpt1 – Traffic Congestion. JT stated that the cost of an Origin/Destination survey would cost about £7,500 and that HCC Highways Department should be asked to deliver by November 2015. CO felt that the inclusion of re-directional signage might undermine the study’s findings, and directing the consultants to only consider a relief road between Haslemere and Headley Roads might restrict the options available. He suggested alternative wording such as ‘an alternative, future-proof solutions to bypassing the Square’ or something similar might be more appropriate. JT agreed to review the action wording and would circulate the revised wording for the SG’s approval.</p> <p>r. Tpt2 – School Congestion. Responsibility for updating the Travel Plans rests with the schools. The timescale for delivery was agreed as September 2015. Since yellow lines are going to be painted along the Avenue it was agreed that we would monitor the impact these have on traffic congestion.</p> <p>s. Tpt3 – Local Traffic Management skipped.</p> <p>t. Tpt5 – Public Transport skipped.</p> <p>u. Tpt7 – Quiet Lanes. After a brief debate it was agreed that a list of appropriate lanes should be added to the Action paragraph and that HCC should be asked to implement them by April 2016.</p>	JT
8.	<p><u>Next Steps</u>. Copies of the latest version of the Community Led Planning Toolkit were circulated to members prior to the meeting. This gave guidance on consulting all responsible agencies to gain acceptance of the Plan and their willingness to implement relevant actions within an agreed timescale. The next steps for completing the Plan were debated, these included:</p> <p>a. Executive Summary – 6 key points. It was agreed that the following 6 topics should be highlighted in the Executive Summary:</p> <ol style="list-style-type: none"> <li>(1) More new shops.</li> <li>(2) Swimming pool.</li> <li>(3) Impact of housing on infrastructure.</li> <li>(4) Traffic congestion.</li> </ol>	

	<p>(5) Disabled access to trains.</p> <p>(6) Provision of sports facilities including grounds for Liphook United FC.</p> <p>b. Vision. Although the Chairman favoured the inclusion of a Vision section, to brief the community on what was feasible using successful examples, it was agreed that this section should be excluded.</p> <p>c. Ideas on Implementation requirements. The Chairman sought views on how we should approach the relevant agencies. He emphasized the need to seek agreement from all of them before publishing the final version of the Plan. He added that some fund raising bodies, such as crowdfunding, might be needed to help with delivery.</p>	
9.	<u>Any other business.</u> There was none.	
10.	<u>Next Meeting.</u> The date of the next meeting: 31 <sup>st</sup> March 2015 The meeting ended at 9.35 pm.	

Signed:

Trevor Maroney  
Chairman BLPP  
Date:

Enclosures:

1. Agenda
2. Draft Action Plan V1.2