

BRAMSHOTT & LIPHOOK PARISH PLAN
MINUTES OF STEERING GROUP MEETING

Held in the Millennium Centre on 17th February 2015 at 1930 hours

Present: Trevor Maroney (Chairman), John Tough, Colin Osborne, Tony Rudgard & Jackie Poole (Secretary).

Apologies: Jeanette Kirby, Lee Stewart, Mukund Patel & Robin Young.

1.	<u>Introduction.</u> The Chairman welcomed everyone to the meeting, and pointed out the emergency exits and procedures in the event of a fire.	
2.	<u>Disclosure of Interests.</u> There were no disclosures.	
3.	<u>Minutes of Meetings.</u> The minutes of the 17 th January 2015 were approved and signed.	
4.	<u>Matter's Arising.</u> There were no matters arising not covered in the meeting.	
5.	<p><u>Chairman's Report.</u></p> <p>a. Exhibition Findings.</p> <p>(1) He confirmed that the findings were on the website and an article had been published in the Liphook Herald.</p> <p>(2) He had also spoken to the Petersfield Post. They should have an article out this week.</p> <p>b. The League of Friends of Haslemere Hospital had been in touch offering a meeting.</p> <p>c. Website. The website hits had fallen from over 360 to 180 per month.</p>	
6.	<u>Treasurer's Report.</u> He confirmed the balance on the two bank accounts were: Community: £610.78; Savings: £930.16. He was waiting for a refund of the deposit on the hire of the Millennium Centre.	
7.	<u>Retirements.</u> The retirements of Adrian Bird and Sarah Frankland from the Steering Group were accepted. It was agreed that Adrian, as Chairman of the Preservation Society, should continue to be kept informed of our activities.	
8.	<u>Proposed Policies.</u> Draft copies of policies produced by JT on Safeguarding Children and Vulnerable Adults Protection were circulated prior to the meeting. Although we do not have direct contact with either group it was agreed that these policies should be adopted and signed. It was accepted that if we did need to have direct contact with either group we would need to introduce CRB checks, or the current equivalent, on those directly involved.	
9.	<u>Develop the Action Plan.</u> The Chairman explained that he had deleted the recommendations agreed on at the last meeting and consolidated others. This had narrowed them down to 57 topics for which action plans were required. A list of these was circulated prior to the meeting. He proposed that these were looked at individually to identify the timescale and responsibility for delivery, resource implications and monitoring responsibility. Although these would be	

debated sequentially it was agreed that those requiring lengthy debate would be left until the end. The decisions reached were:

- a. B2 & B7 – Regenerating Shops & Businesses and Local Employment skipped.
- b. B1 – Chamber of Commerce (CofC). The LBI (Liphook Business Initiative) should be asked to form this body and lead on encouraging business growth and best practice. It needs to be established within a year and have representation from the Parish Council. It should apply for grants and donations and, perhaps, introduce a membership fee to cover administrative costs and expenses. The Parish Council should encourage and monitor its performance.
- c. Edu1 – Limit size of schools. This should be led by HCC Education Authority and Bohunt School with pupil numbers limited to the catchment area or an agreed size that the local infrastructure can accommodate comfortably. It's an on-going task requiring close liaison and communication between all parties. There should be no additional resource requirement and it should be monitored by the Parish Council through HCC Education Authority.
- d. Edu2 – Career opportunities. This should be linked and led by the CofC and supported by the Parish Council. The scheme should be set up within 2 years and then be on-going and monitored by CofC.
- e. Edu3 – Further Education & Training.
 - (1) A local 6th Form Centre to be set up within 3 to 5 years by Bohunt Academy through Government and/or private funding.
 - (2) The Government initiative to set up and fund a Trade Skills College in Whitehill & Bordon should be strongly supported. Ideally, it needs to be operating within 5 years.Both need to be monitored by Education Authority and Parish Council.
- f. Eld1 – Disabled access to trains skipped.
- g. Eld2 – Disabled access to countryside. Within a year the Parish Council should in liaison with both HCC and SDNPA produce a guide highlighting all countryside access points suitable for the elderly and disabled. HCC and SDNPA to provide funding and Parish Council to monitor.
- h. Eld3 – Pedestrian Crossing. Within one year HCC Highways Department should conduct a survey of traffic on the Haslemere and Midhurst Roads to suitable points for installing suitable crossings. HCC to fund both study and installation; Parish Council to monitor.
- i. Eld4 – Restrict Elderly In-migration. Open ended timescale to be implemented by the planning authorities of EHDC and SDNPA to ensure that the population does not become unbalanced and change the mix and character of our community and ensures that the village remains sustainable. There are no resource implications. This should be monitored by our MP and the Parish Council.
- j. ELD5 – Encourage Volunteering. It was felt that there was a need for more publicity and a network – a central register of volunteers - bearing in mind that people are now working a lot longer, hence the decline. CO agreed to investigate potential schemes and report back at the next meeting.

CO

	<p>k. Env1 – Countryside Management. JT’s suggestion that reference to ‘common land’ should read ‘heathland’ was agreed. It was felt that this task used to lie with the Parish Council in the Open Spaces and Bye-ways element – footpaths and bridleways - of the Transport Committee. TR felt that the Bramshott Commoners Association led by Craig McGregor should also be involved. In the circumstances TR agreed to speak to Craig and report back at the next meeting.</p> <p>l. Env2 – Conservation. It was felt that the Preservation Society should lead on this. The Chairman agreed to speak to Adrian Bird, its chairman.</p> <p>m. Env3 – Preserve Views. This is an open ended task for the SDNPA, Parish Council and various Action Groups. There are no resource implications and the Parish Council should monitor.</p> <p>n. Env4 – Radford Park. The idea of turning Radford Park into a nature reserve was questioned. JP agreed to speak to the chairman of the Recreation Committee to identify how and what solutions would be workable and how they could be delivered.</p> <p>o. Env6 – Litter Management Plan. The Chairman explained that as a councillor he was currently writing a paper on the introduction of a litter management plan and would be putting a motion to the Council’s F&P Committee shortly.</p> <p>p. Ham1 – Conford & Bramshott Chase. Reference to Bramshott Chase was questioned and required further investigation. [After note; Section 15.64 is a Planning and Development paragraph raised by JK and not SF. JK to explain further.]</p> <p>q. Ham3 – Settlement Gaps. This should be included in a Neighbourhood Plan. The timescale is open ended and should be enforced by the planning authorities at EHDC and SDNPA. No resource implications and should be monitored by the Parish Council.</p> <p>r. Ham4 – Improve Footpath. JT explained where the footpath was and that it needs a bound surface. Unfortunately it was on National Trust land and, as such, neglected. There were similar problems with erecting bus shelters. It was concluded that a management plan was required for the maintenance of these paths in line with Item 9k above. It was agreed that further work was required in finding a solution.</p> <p>s. Infr1 – Multipurpose Drop-In Centre skipped.</p> <p>t. Infra3 – Utilities & Services skipped, although there was a brief debate on the inability of companies to prevent sewage from flooding, particularly down the Longmoor Road and Griggs Green, and constant power cuts.</p>	<p>TR</p> <p>Chairman</p> <p>JP</p> <p>Chairman</p> <p>JK</p> <p>All</p>
10.	<p><u>Promulgation of Exhibition Findings.</u> The Chairman explained that the findings were posted on the news page of the website and articles published in the Liphook Herald and Petersfield Post. An article will also appear in the next edition of the Community Magazine.</p>	
11.	<p><u>Any other business.</u> There was none.</p>	
12.	<p><u>Next Meeting.</u> The date of the next meeting: 10th March 2015 The meeting ended at 9.30 pm.</p>	

Signed:

Trevor Maroney
Chairman BLPP
Date:

Enclosures:

1. Agenda
2. Draft Action Plan.