

BRAMSHOTT & LIPHOOK PARISH PLAN

MINUTES OF AN EXTRAORDINARY STEERING GROUP MEETING

Held in the Millennium Centre on 12th March 2014 at 1930 hours

Present: Trevor Maroney (Chairman), John Tough (Treasurer) (Part¹), Jeanette Kirby, Tony Rudgard, Lee Stewart, Robin Young & Jackie Poole (Secretary)

In Attendance: Audit Team Members: Andrew Pope, Colin Osborne & Mukund Patel.

Apologies: Antoinette Afrikian, Margit Beavon, Adrian Bird, Simon Cooper, Martin Feast, Sarah Frankland, Carole Holmes, Eve Hope & Phil Jordan.

Prior to the meeting a photographer from the Liphook Herald took a photograph of the ten members who were present at the meeting.

1.	<p><u>Introduction.</u> The Chairman introduced the members of the Audit Team: Andrew Pope, Colin Osborne & Mukund Patel, adding that apologies had been received from Adrian Bird, Margit Beavon & Martin Feast. He thanked them for reading all completed sections of the Parish Plan and for providing such useful audit comments, almost all of which had been adopted. Then in accordance with Item 6 of the Minutes on 11th December he proposed that all 6 new members should be elected the SG. This motion was seconded by JP and unanimously approved.</p>	
2.	<p><u>Minutes of the Extraordinary SG Meetings.</u> The minutes of the 11th December 2013 were approved and signed.</p>	
3.	<p><u>Matter's arising.</u> The Chairman confirmed that the action points raised in the SG's previous minutes had been completed as follows:</p> <ul style="list-style-type: none"> a. Item 2c. Communications. The conclusions had been drawn up. b. Item 2d. Social & Welfare. Eve Hope had kindly agreed to join the team and conduct research into Social & Welfare. She would also include Health and Unemployment. c. Item 6. Audit Team. A team had completed the first phase of the audit. d. Item 7. Draft Recommendations. These had been prepared and would be discussed under Item 11. e. Item 8a. Draft Copy of Plan. Draft hard copies of the Plan had been placed in the Parish Office and the Library. 	
4.	<p><u>Minutes of the Audit Team (AT) Meetings.</u> The minutes of the 12th February 2014 were approved and signed.</p>	
5.	<p><u>Matter's arising.</u> The Chairman confirmed that the action points raised in the AT's previous minutes had been completed as follows:</p> <ul style="list-style-type: none"> a. Item 4a. Planning & Development. He asked everyone to read and comment of the updated version. b. Item 4b. Sports & Leisure. Members were made aware of the correspondence taking place with the Associate Head of Bohunt School. 	

¹ John Tough joined the meeting at the beginning but had to leave to run the St. Johns Ambulance training session. He returned on occasions and re-joined at the end.

	<p>c. Item 4c. Traffic & Transport. He pointed out that following the update JT wishes to make further changes by way of clarity to this section.</p> <p>d. Item 4d. Youth (New Title). This section had been retitled following advice from the Team.</p>	
6.	<p><u>Chairman's Report.</u> The Chairman announced the following:</p> <p>a. Resignations. Due to other commitments Antoinette Afrikian and Philip Jordan had resigned from the SG.</p> <p>b. Website. Since its restoration in early December the site had been regularly updated and notices placed to the effect on Liphook Talkback. This had drawn 317 hits during that period.</p> <p>c. Education. A start has been made on this section which covers nurseries and junior schools.</p> <p>d. Environment. He had downloaded maps showing conservations areas, SDNP boundary bridleways etc., but couldn't attached a legend. He was therefore seeking complete maps from EHDC. As PJ had resigned he asked for someone to take over and complete this section. AP volunteered.</p> <p>e. Land adjacent to Bohunt School. He circulated a map showing 10.4 acres of land next to Bohunt School that had been purchased for a new junior school but had been sold back to the owner with the condition that it could be repurchased at agricultural rates. Cllr. Ferris Cowper was asked to find out the current position on this parcel of land as it seemed an ideal site for sports facilities and a swimming pool. He agreed to keep members informed. JK pointed out that this was a SHLAA site owned by Northcott Trust. AP cautioned against finding solutions at this stage.</p> <p>f. Uncompleted Section. He had included in the hard copy versions a list of draft paragraph headings on the uncompleted sections to give the public some idea of the information required.</p> <p>g. Business. John Pritchard, a volunteer who had kindly agreed to finish the business directory, had now secured a contract. The Chairman would therefore complete the directory.</p> <p>h. Work Plan. He now had sufficient information to complete the following sections: Infrastructure, Settlement Hierarchy and Economy in that order; all he needed was time.</p>	<p>AP</p> <p>Chairman</p> <p>Chairman</p> <p>Chairman</p>
7.	<p><u>Secretary's Report.</u> The Secretary had nothing to report.</p>	
8.	<p><u>Treasurer's Report.</u> In JT's absence, at the St Johns Ambulance meeting, the Chairman confirmed that the previous balance of £2479.76 reported at the 19th November meeting had been reduced by an expenses claim of £58.14 (Files for hard copies, printing etc.) and £40 (wine and nibbles).</p>	
9.	<p><u>Progress Reports.</u> The Chairman gave a brief update on the uncompleted sections of the Plan:</p> <p>a. Infrastructure. Sufficient information available to complete most of this section.</p> <p>b. Economy. Ditto.</p> <p>c. Business. Directory 80% complete.</p>	

	<p>d. Church & Faith. Volunteers still required.</p> <p>e. Education & Training. Partially complete.</p> <p>f. Health, Social & Welfare. In EH's absence he explained that EH was continuing with her research.</p> <p>g. Unemployment. Ditto.</p> <p>h. Local Electoral System. This section had been drafted and now needed the committee's approval. It is supported by Annex I, the Boundary Commission's Final Recommendations for East Hampshire produced in 2000. Some changes were suggested, primarily in wording. CO felt that a list of local government responsibilities ought to be included at each level: Parish, EHDC and HCC.</p> <p>i. Benefits of Town Status. He proposed changing this section to Settlement Hierarchy thereby removing any reference to town status.</p> <p>j. The Plan Index. Copies of Version V2 were circulated prior to the meeting.</p>	<p>All</p> <p>Chairman</p>
10.	<p><u>Agree Summary of Conclusions (V2.1).</u> The committee considered a paper, consisting of the conclusions drawn from each section, circulated prior to the meeting. It was agreed that the following paragraphs would be changed or deleted:</p> <p>a. Paragraph 9.17.2. Include government planned delivery date of 2015 for superfast broadband.</p> <p>b. Para. 12.15. Remove word 'style.'</p> <p>c. Para. 12.17. Remove all wording after 'guidance' in second sentence.</p> <p>d. Para. 12.43. Duplications, delete entirely.</p> <p>e. Para. 15.43. JK to clarify wording with regard to housing numbers.</p> <p>f. Para. 15.47. Delete last sentence regarding Chiltley Farm.</p> <p>g. Para. 17.36. Add the word 'park' after car in second to last sentence.</p> <p>h. Para. 17.41. Delete 'including the disabled people' in last sentence.</p> <p>i. Para. 17.42. Delete last sentence.</p> <p>j. Para. 18.59. Combine first two sub-paragraphs.</p> <p>k. Para. 18.62. Delete first two sub-paragraphs as the signs have been erected.</p> <p>l. Para. 20.47. MP proposed some additions to include involvement in other clubs such as Scouts and Guides and St Johns Ambulance.</p>	<p>JK</p> <p>MP</p>
11.	<p><u>Agree Community's Recommendations.</u> This Item was postponed until the following week.</p>	<p>All</p>
12.	<p><u>Agree Work Programme on Executive Summary.</u> A paper circulated prior to the meeting was considered and agreed. This consisted of 4 SG meeting to be held in public on 25th March, 15th, 22nd & 29th April at which 4 or more sections would be discussed and workable solutions found. In outline, the first meeting would take place in the Millennium Hall with 'u' shaped tables in front of tiered seating. Two microphones would be available and the screen could be used to display each or alternatively 2 or 3 recommendations to trigger the debate. The Secretary to ensure that everyone signs in with their name and address. The</p>	

	Chairman would welcome any additional suggestions for ensuring that this key meeting is a success.	All
13.	<u>Public Presentation.</u> It was agreed that the aims, objectives and date of the public exhibition would be considered in more detail at a later date.	All
14.	<u>Press Release.</u> The draft Press Release circulated prior to the meeting was agreed.	
15.	<u>Any Other Business.</u> There was no other business.	
16.	<u>Next Meeting.</u> a. Steering Group. Wednesday 19 March 2014 in the Society Room at 7.30 pm. b. Steering Group. Tuesday 25 th March 2014 at 7.30 pm in the Main Hall, Millennium Centre. To be held in public. The meeting ended at 9.45 pm.	

Signed:

Trevor Maroney
Chairman BLPP

Date:

Enclosures:

1. Agenda
2. Other Topics – Local Electoral System section.
3. Plan Index V2.
4. Draft Summary of Conclusions.
5. Draft Community's Recommendations.
6. Draft Work Programme on Executive Summary – The Parish Plan.
7. Draft Press Release.