BRAMSHOTT & LIPHOOK PARISH PLAN
MINUTES OF EXTRAORDINARY STEERING GROUP MEETING V1.2
Held in the Liphook Social Club on 10th September 2015 at 1930 hours

Present: Trevor Maroney (Chairman), Jeanette Kirby, John Tough, Lee Stewart, Mukund Patel, Tony Rudgard & Jackie Poole (Secretary).

Apologies: Colin Osborne & Robin Young.

1.	Introduction. The Chairman welcomed everyone to the meeting.	
2.	Disclosure of Interests. There were no disclosures.	
3.	Chairman's Report. a. Progress report. He gave a briefing on most of the comments received so far and offered to produce a synopsis of them for the meeting in October. b. Update on EHDC's and HCC's position. Following a brief update the Chairman explained that he was expecting to receive comments on the Action Plan from EHDC and HCC next week. He would then arrange a meeting with EHDC so that members could discuss the points raised directly with the officials.	
4.	Treasurer's Report. He stated that the balances on the current and deposit accounts were £187.99 and £930.57 respectively.	
5.	Action Plan. Following a brief discussion on the proposed study into a Drop-in Centre in Action Plan V2, Paragraph 23.20 the following was unanimously agreed: a. The Action column: (1) Heading 'Multipurpose Drop-in Centre' to be changed to read 'Community Facilities.' (2) The wording to be changed to 'Investigate the need for social care facilities in central locations big enough to accommodate a growing elderly and disabled population; carers; youth; single mothers and services to support the unemployed. Facilities to include Wi-Fi.' Delete: internet café. b. How it will be tackled column: Delete: 'multipurpose Drop-in Centre' and insert 'Community Facilities.' c. Timescale: Delete all reference to Peak Centre and insert 'Within 2 years.'	
6.	Executive Summary. The Chairman agreed to amend the Executive Summary to reflect the above agreed changes.	Chairman
7.	Publicity. LS was keen to publicise the Parish Plan at the forthcoming Neighbourhood Plan meeting on Monday and suggested a poster be displayed in the LMC foyer along with A5 flyers giving our contact details. JK starting drafting a flyer at the meeting. Draft to be circulated for comment and once agreed sent to Lee who would print it over the weekend. Copies of the flyer would also be made available in public buildings. JT proposed an advert in the	JK LS JT

	Liphook Herald asking for comments before the end of the months. This was agreed.		All
8.	<u>Any other business</u>. a. Use of emails. LS asked for a better, mutual understanding of the part email played in decision making – too many emails were swamping systems and being ignored. Should all decisions be made at meetings and minuted accordingly? He asked if we should set protocols. JT disagreed with setting protocols, but strongly favoured minuted decisions at meetings. MP felt the too many emails got lost in the cloud, and that more members should attend meetings. In which case, the Chairman asked if he should stop circulating comments as they arrived in his in-box. Most found them useful and wished to continue with the existing system. b. Parish Sports Day. TR highlighted the successful sports day run by the parish council. He suggested that the study into a swimming pool in the village should considered, as an alternative, improvements to the public bus service to Bordon to enable residents to use the pools there. The Chairman agreed to include this in agenda at the next meeting. c. Added value of public transport. JT referred to an article stating that the added value to business was £7 for every £1 spent on improvements to public transport.		Chairman
9.	<u>Next Meeting</u>. The next meeting will take place in early October (date TBC) in the Liphook Social Club. The meeting ended at 8.45 pm.		

Signed:

Trevor Maroney
Chairman BLPP
Date:

Enclosures:

1. Action Plan V2 with Chairman's annotations.
2. Executive Summary V1.5