

BRAMSHOTT & LIPHOOK PARISH PLAN
MINUTES OF THE STEERING GROUP MEETING

Held in the Millennium Centre on 1st October 2013 at 1930 hours

Present: Trevor Maroney (Secretary), John Tough (Treasurer), Antoinette Afrikian, Phil Jordan (arrived at Item 8), Jeanette Kirby, Jackie Poole. Lee Stewart & Robin Young

Apologies: Simon Cooper, Sarah Frankland, Carole Holmes & Tony Rudgard.

The Secretary began by chairing the meeting.

1.	<u>Minutes of the Previous Meetings.</u> The minutes of the 21 st May 2013 were approved and signed.	
2.	<u>Matter's arising.</u> There were no matters arising not covered in the agenda.	
3.	<u>Elect a Chairman.</u> The Secretary explained the need for a chairman: to sign cheques, chair meetings and market/recruit new committee members to complete the outstanding research. He had asked PJ who declined due to his other commitments. There were no volunteers. RY offered to sign cheques if his name was still on the bank mandate. The Secretary believed that he had removed RY from the mandate. The Treasurer agreed to clarify the position.	Treasurer
4.	<u>Secretary's Report.</u> a. Website. (1) Updated. The News Page currently contained the Emergency Services Section & Crime Statistics, which he acknowledged were a little out of date. (2) Visits. He circulated a graph showing the number of visits to the website during September. This showed very few except for a sudden spike on 26 th when the Deer's Hut relief road presentation took place b. Sections of the Plan. (1) Completed Drafts. He explained that sections on Elderly and Sports & Leisure along with Appendices had been completed. (2) Education & Training. He acknowledged receipt of Bohunt School's development plan, a single sheet containing fine words but no mention of plans for a new primary school. (3) Business. The Secretary explained that he had obtained sufficient information on rateable businesses in the parish from EHDC and was now able to update the original draft business register produced by the Working Group. (4) Sports Facilities. He was now working on the Appendices.	
5.	<u>Treasurer's Report.</u> The Treasurer explained that there had been no expenditure since his last report.	

6.	<p><u>Progress Reports.</u></p> <p>a. Infrastructure. The Secretary explained that most of the Appendices on infrastructure had been completed although he was reviewing a couple.</p> <p>b. Economy. The Secretary felt that he had sufficient information, particularly following the survey of estate agents, to complete a report on the local economy.</p> <p>c. Business. Although an email had been circulated prior to the meeting suggesting that the work on producing a list of businesses, in the absence of a volunteer, should be split between committee members there was a general reluctance to take on the task. LS felt the list would soon be out of date. RY felt that the Plan was becoming too detailed compared with other Parish Plans. The Secretary explained that as a ‘District Centre’ we had to compete for resources with towns. Having obtained copies of the market town surveys on Alton, Petersfield and Borden he was trying to ensure that our Plan was able to match these and not other parish plans. Following an interesting and lively discussion the Secretary decided to continue with this project.</p> <p>d. Church & Faiths. JT confirmed that 2 volunteers were prepared to write this report and he obtained views from members on what it needed to contain.</p> <p>e. Communications. In PJ’s absence, the Secretary explained that he had circulated the previous report with draft additional comments on G2 & G3 signals in the area for PJ to include. He added that these notes were obtained from a meeting with Julian Small of Small World IT.</p> <p>f. Education. The Secretary explained that there was no change for the report he gave on Education at the last meeting.</p> <p>g. Elderly, Disabled and Medical. The latest draft section on the Elderly was circulated prior to the meeting. Several suggestions were put forward and it was agreed that these should be sent direct to RY by the end of the week so that he could agree them prior to their inclusion.</p> <p>h. Environment. This section only needed suitable pictures or drawings which PJ was seeking from the Preservation Society’s archives.</p> <p>i. Social & Welfare. The Secretary explained that he had gained some information from CAB – he had hoped that they might write this report, but they only offered a meeting to discuss their concerns. JK explained that some residents were visiting food banks elsewhere in the district to help out those suffering hardship in the parish. She questioned the need for a more local food bank. She also referred to the plight of single mothers. These views reinforced the Secretary’s opinion that we needed to produce an inclusive and caring Parish Plan. He therefore still needed a volunteer to conduct this research.</p> <p>j. Sports& Leisure. A draft section was circulated prior to the meeting and members were asked to pass their amendments to the Secretary by the end of the week. JK explained that she had obtained a lot of information on cycling and would submit additional notes by Friday.</p> <p>[LS left the meeting]</p>	<p>Secretary</p> <p>Secretary</p> <p>Treasurer</p> <p>PJ</p> <p>Secretary</p> <p>All</p> <p>PJ</p> <p>All</p> <p>All</p>
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	<p>k. Unemployment. A volunteer was required to undertake this research.</p> <p>l. Benefits of Town Status. Despite this subject being agreed at previous meetings there was a general reluctance to include it in the Plan.</p> <p>m. Review Local Electoral System. The Secretary explained that he was waiting for PJ's report and conclusions.</p> <p>n. Neighbourhood Plan. JK gave a brief update of progress on the feasibility study into having a Neighbourhood Plan.</p> <p>o. The Index. The Index had been included on the website.</p>	<p>All</p> <p>Secretary</p> <p>PJ</p> <p>JK</p>
7.	<p><u>Work Schedule.</u> The Secretary explained that he would be redrafting the Sports & Leisure Appendices, then Business before moving onto the Education section.</p> <p>[PJ joined the meeting]</p>	Secretary
8.	<p><u>Joint Core Strategy (JCS).</u> The Secretary gave a brief update on the JCS including the recommended modifications proposed by the Parish Council. He added that EHDC were continuing to update their latest version of the Plan and the supporting consultants' reports in light of the latest information. Comments on the Plan by Town and Parish Councils' were likely to be added to the EHDC website this week.</p>	
9.	<p><u>Bohunt Manor Frontage Scheme.</u> JK gave a brief update on Green Village Investments (GVI) proposals so far. It was understood from a recent press article that they had now given the football field to Liphook United and designed a club house for them. Although the land included space for car parking it was noted that there was no mention of an access road. In response to questions JK confirmed that alternative sites at Penally Farm and MoD land at Bramshott Common were also being considered.</p>	
10.	<p><u>Access Road west of Liphook.</u> JT & JP gave a brief update on the presentation made by Peter Brett Associates at the Deer's Hut on the proposed relief road from the Longmoor Road behind Bohunt School to Station Road.</p>	
11.	<p><u>Any Other Business.</u> There was no other business.</p>	
12.	<p><u>Next Meeting.</u> Date of the next meeting is Tuesday 19th November 2013 at 7.30 pm in the Millennium Centre.</p> <p>There being no other business the meeting ended at 9.50 pm.</p>	

Signed:

Secretary BLPP

Date:

Enclosures:

1. Agenda
2. Draft sections on the Elderly, Disabled & Medical, Business, Communications and Sports & Leisure.
3. The Plan Index