

BRAMSHOTT & LIPHOOK PARISH PLAN
MINUTES OF THE STEERING GROUP MEETING

Held at Bohunt School, 3rd April 2012, at 19.30

Present: Robin Young (Chairman), Sarah Frankland, Carole Holmes, Jeanette Kirby, Jackie Poole, Lee Stewart, John Tough and Phil Jordan,

- 1) Apologies from Trevor Maroney,
- 2) Treasurers Report. Money held was £1,255 after paying for printing the youth survey questionnaire. Cost £405.
- 3) Discussion on progress and next steps.
 - a) The new concept of “Neighbourhood Plans” was commented on. As this was primarily to do with Planning it was recognised as of importance in terms of what developers contributions arising from planning consent need to be focused on but narrower in subject matter than the Parish Plan which is a “neighbourhood document”.
 - b) Following a set of presentations from topic leaders in recent meetings it was agreed that the Parish Plan content was to a large extent researched and ready for consultation with the community.

There are some exceptions: -

- a) **Youth**but now well in hand with questionnaire prepared and issued, thanks to Trevor and Sarah initiative. The feedback and collation are however unlikely to be available until September. John Tough commented that he hoped the research would include input from “Youth” leaders.
- b) **Infrastructure**..... of utility services and inter-net.
- c) **Sport and recreation**.....whilst meetings had been held no interim report has been circulated or presented.
- d) **Unemployment**.....possible processes/facilities to help the unemployed in the community has not been addressed.
- e) **Residential groups**
- f) **Social concerns**

Action- Robin as Chairman to consider whether we should seek input for b) d) e) and f) and to monitor progress on a) & d)

c) Discussion for the remainder of the evening focused on the process for

- consultation with the community of the findings and conclusions to date.
- the best means of drafting the Parish Plan-structure, common style etc.

Two means of consultation were considered as relevant and worth pursuing.

i)-The Parish Plan website.

The vision is that each draft topic section would be available on the web site with an invitation for people to e-mail comments to the relevant PP Steering committee member, -the “author”

-John Tough offered to investigate where we were with the web site and see what could be done to facilitate this approach.

Action:- John to investigate and let Robin know what he concludes. If feasible next steps can be agreed on May 8th meeting (see below)

-If a suitable web-site can be made available it should be cross referenced from the Parish web site and from Liphook.co.uk.

ii)-Presentation to the community at an open session lasting a full day.

This would be by way of a drop-in consultation with material set up on display boards giving the highlights of each topic proposed content, issues, and actions. The Steering group members would be on hand to provide further explanation and receive feedback.

All agreed to go ahead with this.

-the content material for the display boards is to be prepared by each topic leader (Steering group) and circulated to all member by 2nd May. This will be used at a meeting of the 8th May to

- agree key messages of each section to have common buy in.
- how they will be displayed.

It is recognised that gaps may well exist on topics; the open forum meeting in July can highlight and seek input.

-it will also be most helpful for each topic leader to circulate their draft reports as prepared for the presentations given to the Jan/Feb meetings

It was agreed that this should take place in July and before the schools holiday period. It should be held in the Millennium Hall.

Action:- ALL as above

Action:- Robin offered to book the Hall for 8th May and a Saturday in July (7th or 14th) and to look into the question of display boards.

The structure and style of the Parish Plan.

-This is not yet agreed upon. Robin has suggested the Headley PP report (local not village near the M25).

Action:- Sarah consider it advisable to look at a wider set of options and offered to review a further four examples and give her conclusions to the meeting on 8th May.

Action:- Philip offered to draw up a “structure plan” for consideration. This will be passed initially to John for his input. The conclusion will be circulated for discussion on the 8th may.

d) Other matters

- John Tough considered that the Parish Council should be given a fuller opportunity to provide input to the Parish plan

Action:- Robin to speak to Barbara Easton

4) Date of next meeting.

Provisional date agreed as 8th May in the Millennium Hall.