

BRAMSHOTT & LIPHOOK PARISH PLAN

MINUTES OF THE STEERING GROUP MEETING

Held in the Passfield Club on 22nd March 2011, at 19.30 hours

Present Robin Young (Chairman), Simon Cooper, Sarah Frankland, Dawn Hoskins, Carole Holmes, Eve Hope, Phil Jordan (Secretary), Trevor Maroney (Treasurer), Jackie Poole, Lee Stewart, John Tough, Robert Nock.

Eight members of the public were present

- 1) Apologies from Karen and Chris Jackson.
- 2) Minutes of last meeting approved and signed.
- 3) Treasurers Report. Bank balance £2,111 with no cost/charges outstanding. Therefore of the £2,500 raised £389 spent on set up cost (insurance, documentation etc)
- 4) Chairman's report.
 - a) Robin wished to ensure that members individually stated what personal details they were content be published. Simon passed round a sheet listing the information relevant and asked members to note which information should not be disclosed.
 - b) There had been little response, other than from Sarah, for an alternative name for B&L Parish Plan. The purpose is to create a "snappier" brand name. Would Steering Group members please provide suggestions to Phil before the next meeting, at which a decision will be made.
- 5) Work Group updates.
 - a) **Transport –John Tough.** John is still looking for people to assist with this work group. He had attended other Work Group meetings and was building up an awareness of issues raised. He was already aware of a number of other key and often raised issues within the community such as the Infant/Junior schools transport and parking.
 - b) **Fund raising- Eve Hope.** Eve outlined ideas for raising funds which would initially be for paying for the Parish Plan publication. There is continual need for funds to support activity which comes within Work Group interests such as for example the recent problems associated with withdrawal of Luncheon Club funding.
However such needs are not part of the Parish Plan project, which initially is to identify future development/change projects, the local support evidence and feasibility.
 - c) **Emergency Services- Trevor Maroney.** Trevor reported that he had not been able to add to his extensive activity reported at the last meeting due to time constraints.

- d) **Planning- Robert Nock.** Robert had met with his group (which includes a town planner and architect) but they had concluded that it would be difficult to recognise issues, which were not more correctly the purpose of the “Village Design Statement”. Consequently his team had stood down.
Discussion identified that there may be benefit in looking at the EHDC, County Council process, which develops the longer term strategic plan for the area; this is understood to address the capacity and need for development along with the consequential need for services, infrastructure and amenity development. Having a voice in this process could only help “shape” the community of the future.
Dawn offered to help Robert as her own area was not generating sufficient interest
- e) **Residential Groups-Dawn Hoskins.** Dawn has invested considerable time delivering an information letter to many households seeking to create interest in the Parish Plan –“A Plan for the Future” and identify existing “Residents Associations” who might be focal points for the Parish Plan process. To date there have been no responses, which is disheartening. It was suggested that a more fruitful approach might come from focusing on exiting Residents Groups such a Bramshott Place, Ludshott Manor. John Tough was a good source of awareness here.
- d) **Environment & Amenities-Phil Jordan.** Philip had held the first Work Group meeting where the focus had been on identifying the scope of the work area. There intension is to set out a list of issues to test community support and partly to be an “interest jogger” for parishioners to identify issues which cause them concern and a desire to priorities changes.
It is seen to be a process of highlighting concerns requiring change and also Existing benefits within the community, which need active protection such as the countryside.
- e) **Business and Employment-Lee Stewart.** Lee’s group had met and established their Terms of Reference and Draft Plan. They intend to document/map all existing businesses and their service thereby identifying possible needs and opportunities for additional commercial/investment opportunities. They also intend to carry out a SWOT (strengths, weaknesses, opportunities and threats) analysis for business within the parish.
- f) **Sports & Leisure-Jackie Poole.** Jackie has approached this area by seeking to test where gaps might exist in terms of what services, support, amenities are required. The main area of information and views is seen as schools and existing sports clubs.
- g) **Elderly/Disabled/Medical services –Carole Holmes.** Carole had held two successful coffee mornings. Interest was excellent, people were listening: this clearly demonstrated the advantage of getting out within the target community at the grass roots. As to key issues the with drawl of local authority funding

and therefore an future and ongoing alternative funding is an important “issue”.

- h) **Hamlets- Sarah Frankland.** Sarah continues the plan of engaging with each of the hamlet (Conford, Griggs Green, Bramshott, Hewshott & Hammer Vale) communities as part of the awareness process. An early community lead action took place in Conford concerning the nuisance of large lorries appearing due to being misdirected by new road signage on the Passfiled Road. An excellent example of what “community interest and focus” can achieve.
- i) **Communication- Simon Cooper.** Simon reported on progress to establish a Website. Approaches had been made to Mzuri Design, a business based in Headly Road. Discussions were in hand to define what we needed and what they could do for us.
Simon emphasised that for the web to be successful it must have interest and for that he needs news and material for publication. Photos from meeting would be useful.

Members were asked to provide “mug shots” to accompany the brief personal write up provided by members-assuming of course that they were willing to have them published on the web.

Would members please try and provide.

The Chairman thanked members for their reports.

Phil emphasised the need for inter-group awareness through the circulation of notes/minutes of meeting and progress reports, awareness of times and dates of meetings being held and updating of the “topics” sheets. He will ensure this is all circulated, but needs to input from Steering Group Members

- 6) June event-date, venue, content.

It was decided that public events, including all Work Groups would take place of the 14th May at Bohunt School to co-inside with the A3 tunnel “park and ride” terminus for the open day and on July 3rd as part of the Carnival Day activities.

Simon and Robin will take the required actions to organise. Could all members let Simon/Robin know what you require the day to include and their needs before the next meeting.

- 7) Open Q&A with public.....occurred during discussions.
- 8) Date of next meeting.

April 26th at the Peak Centre (beside Midhurst Road car park)