



	<p>(3) Prior to this meeting both the Chairman and Treasurer had received an email from EHDC addressed to all Councils and Planning Teams requesting copies of the Parish Plan or a Wish List. At the meeting the Treasurer was asked to respond. A draft was circulated to members and agreed prior to submission.</p> <p>(4) Following the meeting the Treasurer:</p> <ul style="list-style-type: none"> <li>(a) Stopped work on the Youth Survey.</li> <li>(b) After speaking to JP wrote to the chairmen of Liphook football and cricket clubs requesting a brief history of the club, current status – players, assets and performance – and future plans and resources requirements.</li> <li>(c) Sought representatives to give advice on rugby and hockey.</li> <li>(d) Sought information from Bohunt and Parish Council on what assets they hold that are available to the community and the amount of usage over the last 12 months.</li> <li>(e) Spoke to Mike Korab, practice manager of the Liphook and Liss Surgery with regard to their requirement for a larger surgery and whether or not they intend to buy the proposed, new medical centre at Bohunt Manor.</li> <li>(f) Pressed Bohunt for information on their school development plan on education, but without much success.</li> <li>(g) Prepared papers and agenda for this meeting.</li> <li>(h) Took over and updated the website with Alan Baker’s help and begun learning WordPress in order to modify the site.</li> <li>(i) Wrote a press release on our Wish List, and</li> <li>(j) Kept everybody informed of the changes taking place.</li> </ul> <p>(5) The Treasurer hoped that by his actions he had motivated everyone into completing the Parish Plan. He added that it had become a full-time job. Although he was happy to continue and write the Plan he would require considerable support from all members. His offer was conditional: he had a window of opportunity in which to write the Plan, which closes in April 2013, and that he did not receive a job offer in the meantime.</p>	
4.	<p><u>Progress Reports.</u></p> <p>a. Youth Survey. The Treasurer explained that 2000 questionnaires were printed and 1750 distributed to 11 schools; 3 colleges and 2 schools chose to distribute by email with little or no response. College students were therefore given questionnaires at the station and bus stop by the Treasurer and PJ once again producing little response. Fortunately Bohunt used a period on Social Studies for the pupils to complete it. As a result 944 completed forms were received, 30 of which were spoilt. The other 914 were entered into the database. These were analysed and a blue file containing the initial spread sheets was shown to members at the meeting. PJ felt it essential that the Youth Survey report be completed. The Treasurer agreed subject to time constraints; he felt that at present he was a little over committed on other more pressing tasks.</p>	Treasurer

	<p>b. Sports &amp; Leisure. JP acknowledged that she hadn't got very far with this project and was hoping to draw some statistical data from the Youth Survey. PJ handed JP a pile of papers on football drawn up by the previous chairman of Liphook United and asked for them to be returned. The Treasurer referred to his earlier remarks (Items 4 (b) to (d) above). Once he had that information he planned to advertise and hold a public meeting on sports, including the proposed swimming pool. This would be followed by similar arrangements for a public meeting on leisure pursuits with members of clubs and societies. PJ and LS expressed concern that now Bohunt was an academy and no longer beholden to local authorities the community's use of its sports and leisure facilities may be partially curtailed. LS acknowledged that as it was now a business he wondered what the original arrangements for community use were and to whom the facilities now belonged. JP agreed to look into the legal position as part of her report. The Treasurer asked PW if he would kindly assist JP with the research, adding that the report needed to be completed by Christmas.</p> <p><i>[After note: Following a telephone call from the Treasurer JP kindly agreed to step aside and allow PW to lead on Sports and Leisure. She was willing to assist and provide information on the Parish Council perspective on the subject. This change in responsibilities would not affect her role as the Group's representative on the Parish Council. PW has kindly agreed to take the lead on Sports and Leisure and is currently assessing the size of the project]</i></p> <p>c. Education. JK kindly volunteered to look at Education from the Junior School and Under 5's perspective; the Treasurer would continue to glean information on Bohunt's academic plans via the Youth Survey. He confirmed that their Headmaster had declined to offer up a governor or member of staff to assist us and was reluctant to disclose the School's development plans; it is assumed for commercial reasons. In the meantime the Treasurer would continue to liaise with Brian Knight on the subject.</p> <p>d. The Plan. The Treasurer confirmed submission of the Wish List to EHDC and that the community and Parish Council had been informed of it via articles in the Messenger, Herald and shortly in the Petersfield Post and Community Magazine. There had been some response following the abridged version in the Messenger but this died out following publication of almost the full text (self-explanatory) in the Herald and JK response on Talkback. JT disliked the use of the work 'by-pass' preferring 'relief road.' This was agreed. LS was concerned over the continued use by a regular flow of school children of the zebra crossing outside the Royal Anchor and asked if this could be controlled by, say, a lollipop lady or even pelican crossing to reduce traffic delays. JT agreed to look at these suggestions.</p>	<p>JP &amp; PW</p> <p>PW &amp; JP</p> <p>JK &amp; Treasurer</p> <p>All</p> <p>JT</p>
5.	<p><u>Commitment.</u> Having explained the current changes the Treasurer sought assurances from all members that they were still committed to completing the Plan. He explained that he was totally committed but could not do it without help. He saw his new role as the operational director responsible for planning working to the Chairman. There was a brief, but favourable, discussion on the direction being taken. After receiving unanimous assurance the meeting continued.</p>	<p>Chairman &amp; Treasurer</p>

6.	<p><u>Proposed Work Schedule.</u> A draft Work Schedule was circulated prior to the meeting which outlined a programme for completing the Plan by April 2013. The Treasurer then took the committee through the schedule:</p>	Treasurer
	<p>a. Website. He explained that the website was being updated regularly using WordPress. Although from a functionality perspective it was very basic he was trying to learn the software using a ‘sand box’ an unpublished draft copy of the website. He added that this may take some time. LS suggested paying for additional IT support if necessary. The Treasurer confirmed that Alan Baker, Dark Group was being most helpful at present without seeking payment for his services. Should this position change he would seek authority from the Chairman and PJ to pay for any such service. PW and LS suggested that a central email address be included for public responses; at present the Chairman’s address and telephone number are used. The Treasurer agreed to look into how this would work; he was concerned about overloading himself.</p>	
	<p>b. Steering Group.</p> <p>(1) Having agreed to write the Plan the Treasurer asked for help with graphics, pictures and editing. He would be looking to SF for support on graphics and asked for a volunteer to collect suitable photographs; editing would be planned as a team effort.</p>	SF All
	<p>(2) The Treasurer emphasised the need for new recruits within the next fortnight to undertake research on Church and Faiths, Social and Welfare, Communications and Unemployment; he felt that we were in danger of appearing uncaring.</p>	All
	<p>(3) Based upon the proposal that information on communications should be produced by IT experts PJ kindly agreed to take on this project. He believed that Ferris Cowper HCC councillor had already conducted some research in this area.</p>	PJ
	<p>(4) Monthly committee meetings have been included in the programme, which he would like to adhere to.</p>	All
	<p>(5) In addition, provision had been made for 3 social functions to which spouses would be invited. Although these were shown as taking place on Fridays it was unanimously agreed to hold them on a Tuesday.</p>	All
	<p>(6) Although provision for fund raising had been included PJ and JT thought that we should only pursue this avenue when we had something to publish, i.e. some justification. LS warned that publication would be expensive between £2,500 and £5,000 depending on the size, use of colour and number of copies. The Treasurer suggested that we publish the full report on the website and then have 200 to 400 printed copies produced for depositing in public buildings etc. LS was asked to give a rough price on the likely cost.</p>	LS
	<p>c. Reports – Research.</p>	
	<p>(1) The Treasurer explained that he would like all the outstanding sections researched but rather than delay the Plan he would leave spare numbered paragraphs for their inclusion at a later date.</p>	All
	<p>(2) He would, however, like the new Bohunt Manor Medical Centre to be included and had asked the Chairman and CH to look into it and amend their report on the Elderly, Disabled and Medical accordingly.</p>	

	<p>He handed round a brief note from the Chairman following his visit that morning to the Liphook and Liss Medical Practice. He also confirmed that the Chairman would be speaking to the Liphook Village Practice on Thursday 1<sup>st</sup> November.</p> <p>(3) JP supported by PJ felt that the Parish Council's views on all aspects of the project should be sought. In addition JT felt that Anna James, as both a former district and parish councillor, would be an ideal source of information, particularly on sports and leisure. For diplomatic reasons he felt it advisable that she should be approached by the Treasurer on this subject.</p> <p>d. Publicity. The Treasurer proposed that press articles with particular themes should be published on a regular basis to keep the community informed. He agreed to draft these unless anyone else cared to step forward. In addition, the responses to these articles should be regularly evaluated. This was agreed.</p> <p>e. Public Presentation. Two proposed layouts for the exhibition boards were circulated prior to the meeting. The Treasurer expressed concern about overloading the public with information if separate boards were used for each member's separate conclusion. He felt that a briefer display of planned recommendations with advantages and disadvantages of each might better capture the public's imagination. This would require a team effort and time to produce. JT preferred to show his finding on one Transport board. LS felt that this would lead to conflict if other reports reached different conclusions. As this potential conflict of interest could have taken time to resolve it was agreed that this discussion should be postponed until the next meeting. The Treasurer did point out that a presentation would take 2 to 3 hours to set up the night before and would require a rehearsal. In addition, it would need to be open to the public on a Saturday for about 6 hours. He wondered if everyone could spare the time.</p> <p>f. Plan Documentation. Limits on time and the complexity of the information precluded full discussion on the schedule of work required to complete the Plan on time. The Treasurer believed that:</p> <p>(1) Since most of the work fell to him he felt beholden to distribute papers in a timely manner for consideration at each meeting. He did, however, circulate at the meeting a layout (Index) for the Plan which was unanimously agreed.</p> <p>(2) The Heritage Centre had given him sufficient information on the history of the Parish; he just needed old pictures and photographs to liven it up. He could extract the demographics from the census and existing infrastructure from Bohunt, Parish Council and other bodies. These two sections could therefore be completed before the end of November.</p> <p>(3) The Elderly, Disabled and Medical section could be improved in content and layout, in line with the other reports, before the next meeting.</p> <p>(4) LS could convert all or part of his Power Point slides into narrative text before the next meeting. LS agreed.</p>	<p>Chairman</p> <p>JP &amp; PJ</p> <p>Treasurer</p> <p>Treasurer</p> <p>All</p> <p>All</p> <p>Treasurer</p> <p>Chairman &amp; CH</p> <p>LS</p>
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7.	<u>Consider Town Status.</u> JT was asked to consider the advantages and disadvantages of the village seeking town status. His initial view, shared by LS, was that the community would wish to remain a village which, although sentimental, didn't answer the question. JT was asked to identify any financial benefits to becoming a town.	JT
8.	<u>Review Local Electoral System.</u> PJ was asked to look at the current local electoral system which gives each elector 3 votes at district and 12 at parish level with the district councillors unaccountable to anyone. He confirmed that the electoral system is set by Boundary Commission rules. The prime determinate is the number of voters. Bramshott and Liphook is one ward; in Alton and Bordon there are many wards. It is his understanding that there is no requirement for or co-ordination between councillors at both levels.	All
9.	<u>Public Presentation – Format.</u> As agreed, in Item 6e above, this discussion was postponed until the next meeting.	All
10.	<u>Any Other Business.</u> There was no other business.	
11.	<u>Next Meeting.</u> Date of the next meeting is 27 <sup>th</sup> November at 7.30 pm, venue to be confirmed.  There being no other business the meeting ended at 10 pm.	Chairman

Signed:

Chairman BLPP

Date:

Enclosures:

Supporting documents:

1. Treasurer's Report.
2. Proposed Work Schedule.
3. Display Layout – Conclusions & Recommendations.
4. Parish Plan Layout.