

## **BRAMSHOTT & LIPHOOK PARISH PLAN. MINUTES OF STEERING GROUP MEETING**

**Held at the Millennium Hall on 10<sup>th</sup> January 2012, starting at 7.30 pm.**

Present: - Robin Young, Simon Cooper, Trevor Maroney, Jeanette Kirby, Lee Stewart, Sarah Frankland, Carole Holmes & Philip Jordan.

Apologies Received: Dawn Hoskins

Absent: - Jacqui Poole, John Tough, Chris Jackson, John Garcia.

1) Robin Young reminded members that this was a closed session of the Steering Group to consider the task of writing the draft Parish Plan.

The suggested option for a plan style is that of Headley Parish Plan.

Robin wished to conclude the meeting with a clear plan of delivery and a way forward.

Robin also wished to agree a date for an Annual General Meeting to report on progress since inception of the Team.

Robin announced his intension to stand down as Chairman at that AGM, due to him not able to talk to the proper authorities on their level.

Robin suggested that Philip Jordan took responsibility for drafting the Parish Plan Report. Philip noted his workload from other activities and his limited availability. The proposal was not decided on.

2) It was decided that the Group needed to operate as a Team and thereby generate enthusiasm and “buy-in” to the sections of the report as written.

To this end it was decided to hold three sessions during January and February at which each topic leader presents that teams ideas and leads a “key points” drafting session using interactive scripting techniques such a “white board” or “brown paper” note scripting.

By this means each topic section can be structured into its skeletal shape, which is agreed upon, for fleshing out later by the topic leader.

Following this process a smaller drafting team can bring each sections contribution together into a preliminary draft report.

This early draft can then be used to hold an open public review session in March as an “interactive consultation” to gain support and verification that the report is addressing the communities main concerns. The format would probably work best as opening plenary session followed by “break out” smaller meetings by topic.

It is suggested that this meeting be on the 27<sup>th</sup> March.

After March the Team can focus on creating the fuller draft plan with photos etc.

3) There was some disagreement on which of two possible approaches as to report content and emphasis might be taken; these were a plan which: -

a) records actions, which can be taken to improve aspects of community life and focus on how change might be achieved.

Or b) i) describes what people see as good/positive about community life and the threats that need to be prevented from adversely impacting these beneficial aspects.

ii) what aspects of community life need to be changed to gain an improved environment in which to live.

iii) A brief statement as to how these might be achieved and the key players.

Item ii) can describe any “quick win” opportunities and actions that might be taken, or indeed have already been taken.

It was agreed that the emphasis should be on b).

It was agreed that it is not the Parish Plan Steering Group’s responsibility to develop and carry forward detailed action plans. The publishing of the completed Parish Plan is the conclusion of its work.

4)Item 3 b i) above requires that we consider what the key pressures for change or “threats”/ “opportunities” might be. For example the setting up of the Southdown National Park, the A3 tunnel, the EHDC revision of the Core Strategy for the area and the Bordon/Whitehill eco town, all have the potential to impact our community.

5) The following dates were agreed for the next steps (2 above).

-Tuesday 31<sup>st</sup> January for the topics of- Hamlets. (Sarah Frakland)  
Environment (Philip Jordan)  
Transport (John Tough)

- Tuesday 7<sup>th</sup> February for the topics of- Business (Lee Stewart)  
Elderly/disabled/Medical  
(Carole Holmes)

-Tuesday 21<sup>st</sup> February for the topics of –Emergency Services  
Planning

Due to the absence of some Steering Group Members and lack of reports to date no decision was made as to how to tackle Sports & Leisure (Jackie Poole), Social Concerns (Chris Jackson), and Liphook Teens (John Garcia). **Robin Young took the action to contact these members and discuss the way forward. He also agreed to speak to John Tough who has already produced an excellent report.**

Lee Stewart has held a similar session to these with the Business Team at Bohunt School where the use of “white boards” helped considerably. **Lee took the action to ask if this facility might be available.**

Failing this we would need to book a room in the Millennium Hall and obtain suitable material such a “brown-paper” around walls to record the skeleton.

**Robin to liaise with Lee and follow up Millennium Hall room bookings should this is necessary.**

6) At present it is intended to hold an AGM in June.

However the work load and enthusiasm for action by all members of the Steering Group and the success or otherwise in achieving the above programme will determine this.

7) Philip, Trevor & Simon offered to draft a skeleton of the over all report shape and structure opening explanation, description of the community, general challenges, topic by topic content and conclusion.

Next meeting of the Steering Group is January 31<sup>st</sup> at either Bohunt School or Millennium Hall to be advised.